



**CPVO**

Community Plant Variety Office

## **COMMUNITY PLANT VARIETY OFFICE**

The Community Plant Variety Office (CPVO) in Angers invites applications for the function of ICT infrastructure maintenance Agent for the drawing up of a reserve list for a temporary agent post. The initial contract will be for a period of two years. The grading of the post will be AST 4.

### **ICT infrastructure maintenance Agent(m/f) (AST4)**

**(Ref: IT/2009)** Temporary agent post

#### ***The Agency:***

Detailed information about the CPVO can be found at <http://www.cpvo.europa.eu/>. The CPVO is entirely self-financing and has an annual budget of 14M€ and an establishment plan of 46 posts.

#### ***The Job Framework:***

The successful candidate will deal with the ICT infrastructure maintenance and Helpdesk, in Windows environment.

He/she will work autonomously in collaboration with four IT colleagues or directly with users in the CPVO.

#### ***Experience and Qualifications required:***

- Perfect knowledge of all server and workstation Microsoft Windows Operating System.
- Good Experience on: MS office, MS Exchange server, MS ISA server, MS IIS, user support and network knowledge.
- Good sense of contact and communication skills is essential.
- MS certifications will be an advantage.
- Experience in Netasq firewall appliances will be appreciated.
- Have a good command of English and one of the EU official languages in both oral and written.
- Knowledge in French will be appreciated.

#### ***Formal requirements***

To be considered eligible, applicants must satisfy the following requirements on the closing date for the submission of applications:

- Have at least **6 years** of relevant professional experience.
- Be a national of an EU Member State.
- Enjoy full rights as a citizen.
- Have fulfilled any obligations imposed by law concerning military service.
- Have a level of education which corresponds to post-secondary education (IT qualifications), attested by a diploma, or a level of secondary education attested by a diploma giving access to post-secondary education with a total appropriate professional experience of at least twelve years.
- Have a thorough knowledge of one of the languages of the Communities and satisfactory knowledge of another language of the Community.

#### ***Appointment:***

The successful candidate will be appointed from a reserve list for temporary agents.

#### ***Contractual conditions:***

The successful candidate will be offered a contract of 2 years.

**Start date: As soon as possible**

**Place:** Angers (France)

**Deadline:** 26 February 2009

On the basis of the information contained in the CV's received, the Office will draw up a short list of candidates, in order to limit the numbers of candidates invited for interview.

A reserve list will equally be drawn up with candidatures that might be of interest for similar posts in the future.

3, Bd. Maréchal Foch - BP 10121 - 49101 Angers Cedex 02 - France - Tel. +33 (0)2 41 25 64 00 - Fax +33 (0)2 41 25 64 10 - cpvo@cpvo.europa.eu - www.cpvo.europa.eu

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The **applications** (letter of motivation, CV & application form) should be addressed by **e-mail only** to, [Vacances@cpvo.europa.eu](mailto:Vacances@cpvo.europa.eu). ***Incomplete applications will automatically be excluded from the selection procedure.***

The application form can be found on the web site of the Office ([www.cpvo.europa.eu](http://www.cpvo.europa.eu)) or received upon request from the Human Resources Service of the CPVO.

