



CPVO • OCVV

Community Plant Variety Office
Office Communautaire des Variétés Végétales

INVITATION TO TENDER

Open call for tenders n° 2013-05/IT-DEV

Angers, May 2013

Dear Sir / Madam,

Objet : *Framework service contract for the development of Web services and Windows applications.
Contract notice published in the E.U. Official Journal n° 2013/S 089-150448 of 08 May 2013.*

O/Ref. : *2013-05/IT-DEV
« Assignment-based development of Web Services and Windows applications for the CPVO,
using WebDev and PHP (Zend Framework), WinDev, as well as WinDevMobile programs ».*

1. I enclose the call for tenders concerning the above-mentioned contract.
2. If you are interested in this contract, you should submit a tender in duplicate in one of the official languages of the European Union, to the following address:

Community Plant Variety Office
Administration Unit
3 Boulevard Maréchal Foch – CS 10121
FR – 49101 ANGERS Cedex 2 (France)

3. Tenders must be:
 - either sent by registered post not later than 19/07/2013 (postmark);
 - or delivered by hand (by the tenderer in person or by an authorised representative or private courier service) to the following address:

Community Plant Variety Office
Administration Unit
3, boulevard du Maréchal Foch
FR – 49100 ANGERS (France)

not later than 19/07/2013 at 4:00 pm. In this case, a receipt must be obtained as proof of submission, signed and dated by the official in the department indicated above who took delivery.

4. Tenders must be placed inside two sealed envelopes. The inner envelope, addressed to the department indicated in the invitation to tender, should be marked as follows: "Invitation to tender – not to be opened by the internal mail department". If self-adhesive envelopes are used, they must be sealed with adhesive tape and the sender must sign across this tape.
5. The specifications, listing all the documents that must be produced in order to tender, including supporting evidence of economic, financial, technical and professional capacity, and the draft contract are attached.

3 boulevard Maréchal Foch - CS 10121 - 49101 ANGERS CEDEX 2 - FRANCE - Tel. +33(0)241256400 - Fax +33(0)241256410 - cpvo@cpvo.europa.eu - www.cpvo.europa.eu

Служба на Общността за сортовете растения • Oficina Comunitaria de Variedades Vegetales • Odrůdový úřad Společenství • EF-Sortsmyndigheden • Gemeinschaftliches Sortenamnt • Ühenduse Sordiamet • Κοινοτικό Γραφείο Φυτικών Ποικιλιών • Community Plant Variety Office • Office communautaire des variétés végétales • Ufficio comunitario delle varietà vegetali • Kopienas Augu šķirņu birojs • Bendrijos augalų veislių tarnyba • Közösségi Növényfajta-hivatal • L-Uffizju Komunitarju dwar il-Varietajiet tal-Pjanti • Communautair Bureau voor plantenrassen • Wspólnotowy Urząd Ochrony Odmian • Instituto Comunitário das Variedades Vegetais • Oficial Comunitar pentru Soiuri de Plante • Úrad Spoločenstva pre odrody rastlin • Úrad Skupnosti za rastlinske sorte • Yhteisön kasvilajikevirasto • Gemenskapens växtsortsmyndighet

6. Tenders must be:
 - signed by the tenderer or his duly authorised representative;
 - perfectly legible so that there can be no doubt as to words and figures;
7. Period of validity of the tender, during which the tenderer may not modify the terms of his tender in any respect: 3 months as from the 19/07/2013.
8. Submission of a tender implies acceptance of all the terms and conditions set out in this invitation to tender, in the specifications and in the draft contract and, where appropriate, waiver of the tenderer's own general or specific terms and conditions. It is binding on the tenderer to whom the contract is awarded for the duration of the contract.
9. Contacts between the contracting department and tenderers are prohibited throughout the procedure save in exceptional circumstances and under the following conditions only:
 - Before the final date for submission of tenders:
 - * At the request of the tenderers, the contracting department may provide additional information solely for the purpose of clarifying the nature of the contract.
Any requests for additional information must be made in writing only to Mr J. Moran.
Requests for additional information received less than six calendar days before the closing date for submission of tenders will not be processed (*for practical reasons*).
 - * The CPVO may, on its own initiative, inform interested parties of any error, inaccuracy, omission or other clerical error in the text of the call for tenders.
 - * Any additional information including that referred to above will be sent simultaneously to all tenderers who have requested the specification.
 - After the opening of tenders
 - * If clarification is required or if obvious clerical errors in the tender need to be corrected, the contracting department may contact the tenderer provided the terms of the tender are not modified as a result.
10. This invitation to tender is in no way binding on the CPVO. The CPVO's contractual obligation commences only upon signature of the contract with the successful tenderer.

Up to the point of signature, the contracting department may either withdraw from the contract or cancel the procurement procedure, without the candidates or tenderers being entitled to claim any compensation. This decision must be substantiated and the candidates or tenderers notified.
11. You will be informed whether or not your tender has been accepted.

James Moran

Head of Administration Unit

