

**ESTIMATE OF
INCOME AND EXPENDITURE
FINANCIAL YEAR 2013**

– SECOND SUPPLEMENTARY RECTIFYING BUDGET –

ADOPTED BY THE ADMINISTRATIVE COUNCIL
DURING ITS SESSION ON 02 OCTOBER 2013

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COMMUNITY PLANT VARIETY OFFICE

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1. INTRODUCTION

The Office submits to its Administrative Council a second *Supplementary Rectifying Budget* for the financial year 2013, the objective of which is to obtain additional appropriations to face the following expenses:

Budget line	Description	Increase necessary (EUR)	Description
1100	Staff expenses	200.000	To cover the regularization of the potential costs which will arrive, should the European Court of Justice decide in favor of the European Institutions in the ongoing case regarding salary levels
1200	Training	30.000	Additional training needs
1300	Travel	30.000	Alignment with increasing costs and previous year's execution
1500	Assistance	5.000	Increased costs
3000	Technical Examinations	1.300.000	Additional <i>commitments</i> for examinations due to increase in applications in 2013
3000	Technical Examinations	400.000	Additional <i>payments</i> for examinations due to increase in applications in 2013
3200	Reports purchases	20.000	Additional <i>commitments</i> for purchase of reports due to increase in applications in 2013
3200	Reports purchases	15.000	Additional <i>payments</i> for purchase of reports due to increase in applications in 2013

The budget will remain in balance through expected changes in application fees and in the deficit reserve.

The Administrative Council is hereby requested to adopt this second *Supplementary Rectifying Budget 2013*.

2. SUMMARY TABLE

2. TABLEAU DE SYNTHÈSE / SUMMARY TABLE

2.1. RECETTES / INCOME

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS INCOME	BUDGET	BUDGET	OUTTURN
		Second S.R.B. 2013 Income	2012 Income	2011 Income
		(C.A. 10/13 A.C.)	(C.A. 11/11 A.C.)	(C.A. 03/12 A.C.)
1	INCOME			
1000	Income generated from fees	12 460 000	12 837 000	12 773 857,00
	TOTAL TITLE 1	12 460 000	12 837 000	12 773 857,00
3	RESERVE			
3000	Deficit Reserve	1 562 000	-45 000	-700 619,48
	TOTAL TITLE 1	1 562 000	-45 000	-700 619,48
5	INCOME FROM ADMIN.OPERATIONS			
5000	Income from administrative operations	12 000	12 000	10 035,55
	TOTAL TITLE 5	12 000	12 000	10 035,55
6	Expend.REFUNDING + PROVIDED SERV.income			
6000	Income from the sales of the Official Gazette	pm	pm	0,00
	TOTAL TITLE 6	pm	pm	0,00
9	OTHER INCOME			
9100	Interest on account	150 000	150 000	221 425,72
9200	Donation & legacy	pm	pm	0,00
9300	Multi-beneficiary program	200 000	200 000	0,00
	TOTAL TITLE 9	350 000	350 000	221 425,72
	TOTAL OF INCOME	14 384 000	13 154 000	12 304 698,79

2.2. DEPENSES / EXPENDITURE

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS EXPENDITURE - TITLE 1	BUDGET	BUDGET	OUTTURN
		Second S.R.B. 2013 Appropriations	2012 Appropriations	2011 Appropriations
		(C.A. 10/13 A.C.)	(C.A. 11/11 A.C.)	(C.A. 03/12 A.C.)
EXPENDITURE - TITLE 1				
1	STAFF WORKING WITHIN THE CPVO			
11	Staff in active employment			
1100	Expenditure related to staff employed	5 898 000	5 500 000	5 341 845,90
	TOTAL CHAPTER 11	5 898 000	5 500 000	5 341 845,90
12	Further Professional training			
1200	Further Professional training	110 000	80 000	78 853,00
	TOTAL CHAPTER 12	110 000	80 000	78 853,00
13	Missions and duty travels			
1300	Missions and travel expenses	240 000	210 000	229 000,00
	TOTAL CHAPTER 13	240 000	210 000	229 000,00
14	Supplementary services			
1400	Interim staff, administrative and technical assistance	92 000	30 000	6 205,09
	TOTAL CHAPTER 14	92 000	30 000	6 205,09
15	Social welfare			
1500	Special assistance grants, other welfare expenditure	17 000	15 000	9 234,58
	TOTAL CHAPTER 15	17 000	15 000	9 234,58
17	Entertainment and representation expenses			
1700	Entertainment and representation expenses	10 000	17 000	6 997,25
	TOTAL CHAPTER 17	10 000	17 000	6 997,25
	TOTAL EXPENDITURE - TITLE 1	6 367 000	5 852 000	5 672 135,82

2.2. DEPENSES / EXPENDITURE

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS EXPENDITURE - TITLE 2	BUDGET		BUDGET		OUTTURN	
		Second S.R.B. 2013 Appropriations (C.A. 10/13 A.C.)		2012 Appropriations (C.A. 11/11 A.C.)		2011 Appropriations (C.A. 03/12 A.C.)	
EXPENDITURE - TITLE 2							
2	BUILDINGS, EQUIPMENT, ADMIN. EXPENDITURE						
20	Investments in immovable property						
2000	Property related costs	300 000		300 000		427 150,79	
	TOTAL CHAPTER 20	300 000		300 000		427 150,79	
21	Data processing						
2100	Equipment, software and other external services	350 000		350 000		408 547,10	
	TOTAL CHAPTER 21	350 000		350 000		408 547,10	
22	Movable property and associated costs						
2200	Office furniture, transport, technical & library equipment	70 000		100 000		50 877,88	
	TOTAL CHAPTER 22	70 000		100 000		50 877,88	
23	General administrative expenditure						
2300	General administrative expenditure	100 000		100 000		64 068,80	
	TOTAL CHAPTER 23	100 000		100 000		64 068,80	
24	Postal charges and Telecommunications						
2400	Postage and Telecommunications charges	100 000		100 000		93 400,00	
	TOTAL CHAPTER 24	100 000		100 000		93 400,00	
25	Expenditure on formal and other meetings						
2500	Meetings and notices	330 000		300 000		332 502,55	
	TOTAL CHAPTER 25	330 000		300 000		332 502,55	
26	Audits and Evaluations						
2600	Audits and Evaluations	150 000		150 000		112 791,74	
	TOTAL CHAPTER 26	150 000		150 000		112 791,74	
	TOTAL EXPENDITURE - TITLE 2	1 400 000		1 400 000		1 489 338,86	

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS EXPENDITURE - TITLE 3	BUDGET		BUDGET		OUTTURN	
		Second S.R.B. 2013 (C.A. 10/13 A.C.)		2012 (C.A. 11/11 A.C.)		2011 (C.A. 03/12 A.C.)	
		Commitments	Payments	Commitments	Payments	Commitments	Payments
EXPENDITURE - TITLE 3							
3	OPERATIONAL EXPENDITURE						
30	Fees payable to the examination offices						
3000	Fees for the examination offices (E.U. and others)	7 500 000	5 700 000	6 000 000	5 000 000	5 639 435,50	4 771 302,88
	TOTAL CHAPTER 30	7 500 000	5 700 000	6 000 000	5 000 000	5 639 435,50	4 771 302,88
31	Maintenance of reference collections						
3100	Expend.for relevant organisms (E.U. and others)	pm	pm	pm	pm	0,00	0,00
	TOTAL CHAPTER 31	pm	pm	pm	pm	0,00	0,00
32	Procurement of other examination reports						
3200	Procurement of other exam.reports	332 000	327 000	312 000	312 000	281 810,63	272 930,63
	TOTAL CHAPTER 32	332 000	327 000	312 000	312 000	281 810,63	272 930,63
33	Examination of denominations						
3300	Expend.for examination of denominations	pm	pm	pm	pm	0,00	0,00
	TOTAL CHAPTER 33	pm	pm	pm	pm	0,00	0,00
34	Publications and translations						
3400	Official, general and promotional publications	150 000	150 000	150 000	150 000	102 073,81	62 891,53
	TOTAL CHAPTER 34	150 000	150 000	150 000	150 000	102 073,81	62 891,53
35	Technical studies, surveys, consultations						
3500	Technical studies	400 000	150 000	300 000	150 000	0,00	0,00
	TOTAL CHAPTER 35	400 000	150 000	300 000	150 000	0,00	0,00
36	Special advisers						
3600	Special advisers	90 000	90 000	90 000	90 000	33 823,07	17 052,82
	TOTAL CHAPTER 36	90 000	90 000	90 000	90 000	33 823,07	17 052,82
37	Multi-beneficiary program						
3700	Actions in the frame of the multi-beneficiary program	200 000	200 000	200 000	200 000	31 660,00	19 046,25
	TOTAL CHAPTER 37	200 000	200 000	200 000	200 000	31 660,00	19 046,25
	TOTAL TITLE 3	8 672 000	6 617 000	7 052 000	5 902 000	6 088 803,01	5 143 224,11
	TOTAL EXPENDITURE	16 439 000	14 384 000	14 304 000	13 154 000	13 250 277,69	12 304 698,79