

MINUTES OF THE ADMINISTRATIVE COUNCIL MEETING

VIRTUAL

14 April 2026

FINAL MINUTES

Main conclusions

1. Opening of the meeting, general information and approval of the draft agenda
The Administrative Council (AC Chair), Mr. Sobrino Mate, declared the agenda adopted as proposed.
2. Consolidated Annual Activity Report 2025 (DOC-AC-2026-1-1)
The members of the Administrative Council took note of the reporting part of the Consolidated Annual Activity Report for 2025. The AC took note of the proposal of the CPVO to approve the final accounts via written procedure, in accordance with the AC Rules of procedure.
The members of the Administrative Council unanimously adopted the AC Analysis and Assessment to be signed by the Chairperson of the AC.
The members of the Administrative Council unanimously discharged the President of the Office in respect of the implementation of the budget 2024.
3. Establishment plan revision (DOC-AC-2026-1-1b)
The members of the Administrative Council adopted the revision of the Establishment Plan of 2026.
4. AC Opinion on the draft Single Programming Document 2027-2029 (DOC-AC-2026-1-2)
The members of the Administrative Council took note of the draft Single Programming Document for 2027-2029 and the invitation to provide written comments by 1 July 2026.
5. AC opinion on the Preliminary Draft Budget 2027 (DOC-AC-2026-1-3)
The members of the Administrative Council took note of the Preliminary Draft Budget for 2027.
6. Outside activity of the President: Appointment of the President as corresponding member of the Accademia dei Georgofili (DOC-AC-2026-1-4)
The members of the Administrative Council approved the outside activity of the President, related to his appointment as corresponding member of the Accademia dei Georgofili of Florence, Italy.
7. Adoption by analogy – EC decision on mission ceilings in non-EU countries (DOC-AC-2026-1-5)
The members of the Administrative Council adopted by analogy the Commission Decision C(2026)634 fixing the rates of the daily subsistence allowances and the ceilings for the reimbursements of hotel expenses for missions outside the European territory of the Member States of the European Union.
8. Appointment of Board of Appeal members (DOC-AC-2026-1-6)
The members of the Administrative Council adopted the list of members of the Board of Appeal proposed by the CPVO.
9. Renewal of the decision committees (DOC-AC-2026-1-7)
The members of the Administrative Council approved the renewal of the Decision Committees of the CPVO for an indefinite period.
10. Buildings (DOC-AC-2026-1-8)
The members of the Administrative Council took note of the report on the building project.
11. Entrustment of Examination Offices (DOC-AC-2026-1-9)
The members of the Administrative Council adopted the 3 (three) recommendations put forward by the Audit Team Leader for France - Groupe d'étude et de contrôle des variétés et des semences (GEVES); Ireland - Department of Agriculture, Food and the Marine; Italy: Centro Olivicoltura, Frutticoltura e Agrumicoltura (CREA-OFA). France abstained for the first vote, Ireland abstained for the second vote, Italy abstained for the third vote. The members of the Administrative Council approved the renewal of the Take over and Technical Examination Agreement with Mexico (Servicio Nacional de Inspección y Certificación de Semillas (SNICS)).
12. QAS procedure manual (DOC-AC-2026-1-10)

The members of the Administrative Council adopted the revised QAS procedure manual.

13. Extension of QAS technical experts list (DOC-AC-2026-1-11)

The members of the Administrative Council adopted the decision to extend the current list of QAS experts until the appointment of the new members under the revised rules.

14. Technical protocol (DOC-AC-2026-1-12)

The AC members adopted the revised technical protocol CPVO-TP/163/2-Rev. for Malus Mill.

15. Internal audit report 2025 & audit plan 2026 (DOC-AC-2026-1-13)

The Administrative Council took note of the report and approved the audit plan for 2026.

16. Report on QAS activities 2023-2025 cycle (DOC-AC-2026-1-14)

The Administrative Council took note of the report of QAS assessment cycle 2023-2025.

17. Strategic discussion reporting (DOC-AC-2026-1-15)

The members of the Administrative Council took note of the report on the Strategic Discussion Working Groups I and III.

18. SME Fund 2025 (PowerPoint presentation only)

The members of the Administrative Council The members of the Administrative Council took note of the report on the SME Fund initiative for 2025 and 2026.

19. Report on 2025 communication activities (PowerPoint presentation only)

The members of the Administrative Council took note of the report on communication activities of 2025.

20. DG SANTE updates (PowerPoint presentation only)

The members of the Administrative Council took note of the updates from DG SANTE.

21. Date and place of next meeting

The members of the Administrative Council approved the proposal to hold the next meeting in person in Angers on 10 November 2026.