

**ESTIMATE OF
INCOME AND EXPENDITURE
FINANCIAL YEAR 2009**

– SUPPLEMENTARY RECTIFYING BUDGET –

ADOPTED BY THE ADMINISTRATIVE COUNCIL
DURING ITS SESSION ON 10 AND 11 MARCH 2009

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COMMUNITY PLANT VARIETY OFFICE

CONTENTS

1. INTRODUCTION

1.1	Income	7
1.2	Expenditure	8
1.3	Deficit Reserve	9
1.4	Conclusion and Prospects	9

2. SUMMARY TABLE

2.1	Income	13
2.2	Expenditure	13

3. SHEETS DETAILED BY BUDGET HEADINGS

3.1	Income	21
3.2	Expenditure	27
	Title 3 – Operational expenditure	29

4. ESTABLISHMENT PLAN 35

1. INTRODUCTION

- 1.1. INCOME
- 1.2. EXPENDITURE
- 1.3. DEFICIT RESERVE
- 1.4. PROSPECTS

1. INTRODUCTION

1.1. INCOME

1.1.1. The principle

Pursuant to Commission Regulation (EC) N° 1238/95 establishing the rules for the application of the Council Regulation, (EC) n° 2100/94 as regards the fees payable to the CPVO and as last amended by Commission Regulation (EC) n° 2039/2005, income is essentially generated from the following:

- fees paid by applicants for community plant variety protection;
- proceeds from the sales of the Official Gazette and the Annual Report of the Office;
- interest on bank accounts.

1.1.2. Budgetary projections

The six main types of fees have been estimated as follows:

Type of fee	Amount (EUR)	Comments
Application fees	2,700,000	(i.e. 3000 applications x 900 €)
Examination fees	3,480,000	(i.e. 2400 examinations x 1450 €)
Annual fees	4,950,000	(i.e. 16500 titles x 300 €)
Fees laid down by President	15,000	(i.e. 375 taxes x 40 €)
Report fees	240,000	(i.e. 1000 reports x 240 €)
Sale of report fees	84,000	(i.e. 350 reports x 240 €)
<i>Total</i>	<i>11,469,000</i>	

The total forecast for income amounts to **13.239.000** euros. This figure is obtained as follows:

Income generated from fees	11,469,000
Deficit reserve	1,355,000
Income generated from administrative operations	12,000
Income from service benefits	15,000
Other income	188,000
Multi-beneficiary program for Turkey, Croatia and F.Y.R.O.M.	200,000
Total	13,239,000

More details about income generated from fees may be found under point 3.1 under Income.

1.2. EXPENDITURE

1.2.1. Title 1: Personnel

The establishment plan for 2009 foresees a total of 46 posts. These posts are broken down as follows:

- President (1 AD);
- Vice-President (1 AD);
- Technical Unit (2 AD and 14 AST);
- Finance and Administration Unit (2 AD and 12 AST);
- Legal Service (1 AD and 2 AST);
- Personnel Service (2 AST);
- I.T. Service (5 AST);
- Audit Service (1 AD and 1 AST);
- Secretary of the President (1 AST); and,
- Secretary of the Vice-President (1 AST).

Expenditure registered under Title 1 amounts to **5.319.000** euros representing an increase of **10,3 %** compared to 2008.

The assumptions and methods of calculation on which the principal items of Title 1 are based are included on the pages detailed by budget headings.

An establishment plan can be found under point 4 of this document.

1.2.2. Title 2: Building, equipment, various administrative expenditure

The forecast of expenditure on Title 2 amounts to **1.832.000** euros, representing a decrease of **21,4 %** compared to 2008.

The assumptions and calculation methods on which the principal items of Title 2 are based are included on the pages detailed by budget headings.

1.2.3. Title 3: Operational expenditure

Appropriations registered under Title 3 amount to **6.430.000** euros, representing an increase of **6,8 %** compared to 2008.

The assumptions and calculation methods on which the principal items of Title 3 are based are included on the pages detailed by budget headings.

1.2.4. Total Expenditure

The total expenditure forecast for 2009 amounts to **13.581.000** euros for commitment appropriations and **13.239.000** euros for payment appropriations.

1.3. DEFICIT RESERVE

The Budget shows an income title called "Deficit Reserve" to provide a balance between income and payment appropriations.

The amount which is necessary to balance the deficit in 2009 is calculated as follows:

Total payment appropriations	13,239,000 EUR
Total income	<u>11,884,000 EUR</u>
Deficit Reserve	1,355,000 EUR

1.4. CONCLUSIONS AND PROSPECTS

The total of commitment appropriations in the [Supplementary Rectifying Budget 2009](#) amounts to 13.581.000 euros.

The total of income and payment appropriations in the [Supplementary Rectifying Budget 2009](#) amounts to 13.239.000 euros.

With regard to **income**, the annual number of applications for protection reaching the Office as well as the number of titles granted and fees collected subsequently enable it to preserve a stable and solid financial structure.

With regard to **expenditure**, the trends are as follows:

- a rise in **personnel expenditure** is expected following recruitments and the adjustment of salaries;
- a decrease in **administrative expenditure**; and,
- lastly, a slight increase in **operational expenditure**.

2. SUMMARY TABLE

2.1. INCOME

2.2. EXPENDITURE

2. TABLEAU DE SYNTHESE / SUMMARY TABLE

2.1. RECETTES / INCOME

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS INCOME	BUDGET	BUDGET	OUTTURN
		SRB 2009 Income	Budget 2008 Income	2007 Income
		(C.A. 03/09 A.C.)	(C.A. 11/08 A.C.)	(C.A. 03/08 A.C.)
1	INCOME			
1000	Income generated from fees	11,469,000	9,365,000	8,999,295.75
	TOTAL TITLE 1	11,469,000	9,365,000	8,999,295.75
3	RESERVE			
3000	Deficit Reserve	1,355,000	2,895,000	2,621,063.71
	TOTAL TITLE 1	1,355,000	2,895,000	2,621,063.71
5	INCOME FROM ADMIN.OPERATIONS			
5000	Income from administrative operations	12,000	12,000	37,081.01
	TOTAL TITLE 5	12,000	12,000	37,081.01
6	Expend.REFUNDING + PROVIDED SERV.income			
6000	Income from the sales of the Official Gazette	15,000	15,000	7,877.00
	TOTAL TITLE 6	15,000	15,000	7,877.00
9	OTHER INCOME			
9100	Interest on account	188,000	75,000	529,209.54
9200	Donation & legacy	pm	pm	0.00
9300	Multi-beneficiary program for Turkey, Croatia and F.Y.R.O.M.	200,000	175,000	0.00
	TOTAL TITLE 9	388,000	250,000	529,209.54
	TOTAL OF INCOME	13,239,000	12,537,000	12,194,527.01

2.2. DEPENSES / EXPENDITURE

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS EXPENDITURE - TITLE 1	BUDGET	BUDGET	OUTTURN
		SRB 2009 Appropriations	Budget 2008 Appropriations	2007 Appropriations
		(C.A. 03/09 A.C.)	(C.A. 11/07 A.C.)	(C.A. 03/08 A.C.)
EXPENDITURE - TITLE 1				
1	STAFF WORKING WITHIN THE CPVO			
11	Staff in active employment			
1100	Expenditure related to staff employed	4,900,000	4,445,000	4,243,854.08
	TOTAL CHAPTER 11	4,900,000	4,445,000	4,243,854.08
12	Further Professional training			
1200	Further Professional training	80,000	80,000	61,501.09
	TOTAL CHAPTER 12	80,000	80,000	61,501.09
13	Missions and duty travels			
1300	Missions and travel expenses	210,000	210,000	179,986.79
	TOTAL CHAPTER 13	210,000	210,000	179,986.79
14	Supplementary services			
1400	Interim staff, administrative and technical assistance	100,000	55,000	48,170.08
	TOTAL CHAPTER 14	100,000	55,000	48,170.08
15	Social welfare			
1500	Special assistance grants, other welfare expenditure	12,000	15,000	7,998.04
	TOTAL CHAPTER 15	12,000	15,000	7,998.04
17	Entertainment and representation expenses			
1700	Entertainment and representation expenses	17,000	17,000	14,544.12
	TOTAL CHAPTER 17	17,000	17,000	14,544.12
	TOTAL EXPENDITURE - TITLE 1	5,319,000	4,822,000	4,556,054.20

2.2. DEPENSES / EXPENDITURE

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS EXPENDITURE - TITLE 2	BUDGET		BUDGET		OUTTURN	
		SRB 2009 Appropriations (C.A. 03/09 A.C.)		Budget 2008 Appropriations (C.A. 11/07 A.C.)		2007 Appropriations (C.A. 03/08 A.C.)	
EXPENDITURE - TITLE 2							
2	BUILDINGS, EQUIPMENT, ADMIN. EXPENDITURE						
20	Investments in immovable property						
2000	Property related costs	400,000		720,000		1,394,683.19	
	TOTAL CHAPTER 20	400,000		720,000		1,394,683.19	
21	Data processing						
2100	Equipment, software and other external services	400,000		535,000		532,575.48	
	TOTAL CHAPTER 21	400,000		535,000		532,575.48	
22	Movable property and associated costs						
2200	Office furniture, transport, technical & library equipment	220,000		220,000		65,269.90	
	TOTAL CHAPTER 22	220,000		220,000		65,269.90	
23	General administrative expenditure						
2300	General administrative expenditure	192,000		192,000		134,483.10	
	TOTAL CHAPTER 23	192,000		192,000		134,483.10	
24	Postal charges and Telecommunications						
2400	Postage and Telecommunications charges	100,000		100,000		80,900.00	
	TOTAL CHAPTER 24	100,000		100,000		80,900.00	
25	Expenditure on formal and other meetings						
2500	Meetings and notices	300,000		350,000		168,525.79	
	TOTAL CHAPTER 25	300,000		350,000		168,525.79	
26	Audits and Evaluations						
2600	Audits and Evaluations	220,000		215,000		101,000.00	
	TOTAL CHAPTER 26	220,000		215,000		101,000.00	
	TOTAL EXPENDITURE - TITLE 2	1,832,000		2,332,000		2,477,437.46	

TITRE/TITLE CHAP. ART. POSTE/ITEM	HEADINGS EXPENDITURE - TITLE 3	BUDGET		BUDGET		OUTTURN	
		SRB 2009 (C.A. 03/09 A.C.)		Budget 2008 (C.A. 11/07 A.C.)		2007 (C.A. 03/08 A.C.)	
		Commitments	Payments	Commitments	Payments	Commitments	Payments
EXPENDITURE - TITLE 3							
3	OPERATIONAL EXPENDITURE						
30	Fees payable to the examination offices						
3000	Fees for the examination offices (E.U. and others)	5,200,000	5,200,000	4,770,000	4,290,000	4,449,108.56	4,367,416.79
	TOTAL CHAPTER 30	5,200,000	5,200,000	4,770,000	4,290,000	4,449,108.56	4,367,416.79
31	Maintenance of reference collections						
3100	Expend. for relevant organisms (E.U. and others)	pm	pm	pm	pm	0.00	0.00
	TOTAL CHAPTER 31	pm	pm	pm	pm	0.00	0.00
32	Procurement of other examination reports						
3200	Procurement of other exam. reports	240,000	200,000	286,000	270,000	210,780.00	179,715.00
	TOTAL CHAPTER 32	240,000	200,000	286,000	270,000	210,780.00	179,715.00
33	Examination of denominations						
3300	Expend. for examination of denominations	pm	pm	pm	pm	0.00	0.00
	TOTAL CHAPTER 33	pm	pm	pm	pm	0.00	0.00
34	Publications and translations						
3400	Official, general and promotional publications	250,000	248,000	250,000	248,000	211,503.44	175,811.89
	TOTAL CHAPTER 34	250,000	248,000	250,000	248,000	211,503.44	175,811.89
35	Technical studies, surveys, consultations						
3500	Technical studies	300,000	200,000	500,000	400,000	149,995.00	127,207.68
	TOTAL CHAPTER 35	300,000	200,000	500,000	400,000	149,995.00	127,207.68
36	Special advisers						
3600	Special advisers	40,000	40,000	40,000	40,000	36,998.34	24,544.28
	TOTAL CHAPTER 36	40,000	40,000	40,000	40,000	36,998.34	24,544.28
37	Turkey, Croatia and F.Y.R.O.M. project						
3700	Multi-beneficiary program for Turkey, Croatia and F.Y.R.O.M.	400,000	200,000	175,000	175,000	400,000.00	286,339.73
	TOTAL CHAPTER 37	400,000	200,000	175,000	175,000	400,000.00	286,339.73
	TOTAL TITLE 3	6,430,000	6,088,000	6,021,000	5,423,000	5,458,385.34	5,161,035.35
	TOTAL EXPENDITURE	13,581,000	13,239,000	13,175,000	12,577,000	12,491,877.00	12,194,527.01

3. SHEETS BY BUDGET HEADINGS

3.1. INCOME

3.2. EXPENDITURE

3.1. INCOME

TITLE 1 - INCOME
TITLE 3 - RESERVE
TITLE 9 - OTHER INCOME

TITLE 1 – INCOME

CHAPTER 10 - INCOME GENERATED FROM SERVICE BENEFITS

ITEM 1000 - Fees

Budget 2009	Budget 2008	Outturn 2007
11,469,000	9,365,000	8,999,295.75

Comments:

Council Regulation (EC) N° 2100/94 of 27 July 1994 instituting a Community protection system for new plant varieties (OJ n° L 227 of 01.09.1994, p.1) as last amended by Council Regulation (EC) n° 15/2008 (OJ n° L 8 of 11.01.2008).

This income of the Office comprises the fees paid by applicants for Community Plant Variety Rights and other parties involved in proceedings. Commission Regulation (EC) N° 1238/95 of 31 May 1995 establishing implementing rules for the application of Council Regulation (EC) N° 2100/94 as regards the fees payable to the Community Plant Variety Office, as last amended by Regulation (EC) n° 572/2008 (OJ n° L 161 of 20/06/2008).

Evaluation of income:

1) *Working assumptions:*

The forecasts regarding fees are based on the following assumptions:

- **examination fees:** 2.400 applications will be subject to an examination fee;
- **application fees:** 3.000 applications received by the Office;
- **annual fees:** 16.500 titles in force.

2) *Estimation of appropriations:*

The following income is estimated on the new fees levels in force on 01.01.2009.

FEES	2009
APPLICATION FEE	2,700,000
EXAMINATION FEE	3,480,000
ANNUAL FEE	4,950,000
SPECIFIC REQUESTS FEE	pm
APPEAL FEE	pm
FEES LAID DOWN BY THE PRESIDENT	15,000
REPORT FEE	240,000
SALE OF REPORT FEE	84,000
TOTAL GENERAL	11,469,000

Rounded up :

11,469,000 EUR

TITLE 3 – RESERVE

ITEM 3000 - Deficit Reserve

Budget 2009	Budget 2008	Outturn 2007
1,355,000	2,895,000	2,621,063.71

Comments:

The purpose of this item is to balance income and payment appropriations.

Evaluation of income:

Total payment appropriations	13,239,000 EUR
Total income	11,884,000 EUR
	1,355,000 EUR
Deficit Reserve	1,355,000 EUR

Total : **1,355,000 EUR**

<p>TITLE 9 - OTHER INCOME</p>

ITEM 9100 - Interest on Account

Budget 2009	Budget 2008	Outturn 2007
188,000	75,000	529,209.54

Comments:

Income generated from interest on account.

Evaluation of income:

Interest on	15,000,000 EUR	x	1.25%	i.e.	187,500 EUR
Total :					188,000 EUR

ITEM 9200 - Donation and Legacy

Budget 2009	Budget 2008	Outturn 2007
pm	pm	0.00

Evaluation of income:

Per memoria

Total :	pm
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ITEM 9300 - Multi-beneficiary program for Turkey, Croatia and F.Y.R.O.M.

Budget 2009	Budget 2008	Outturn 2007
200,000	175,000	0.00

Comments:

This item will host contributions awarded by the European Commission to the European Agencies participating in the program in order to implement actions to contribute to an easier adhesion of Turkey, Croatia and F.Y.R.O.M. to the European Union. In the particular case of the Office it is intended to promote the participation of the above said countries to work in the field of plant variety protection.

Evaluation of income:

Appropriations from the European Community to the Multi-beneficiary program in favour of Turkey, Croatia and F.Y.R.O.M. 200,000 EUR

Total : **200,000 EUR**

3.2 EXPENDITURE

TITLE 3 - OPERATIONAL EXPENDITURE

TITLE 3 - OPERATIONAL EXPENDITURE

CHAPTER 30 - FEES FOR THE ACTIVITIES OF THE EXAMINATION OFFICES

ITEM 3000 - Fees payable to the competent organisations acting as examination offices

Appropriations 2009		Appropriations 2008		Outturn 2007	
Commitments	Payments	Commitments	Payments	Commitments	Payments
5,200,000	5,200,000	4,770,000	4,290,000	4,449,108.56	4,367,416.79

Comments:

The appropriations are intended to cover, notably:

- fees payable to the offices entrusted by the Office with the technical examination of plant varieties;
- fees payable to the offices entrusted with technical verification after the grant of protection by the Office.

Evaluation of appropriations:

1) Fees payable for carrying out the technical examination of plant varieties

Number of applications requiring a commitment over one or several years :	2,000
Average cost of the examinations :	2,600 EUR
<hr style="width: 10%; margin-left: auto; margin-right: 0;"/>	
Total of perennial commitments :	5,200,000 EUR

2) Fees for technical checking of plant varieties pm EUR

Total **5,200,000 EUR**

Rounded up : 5,200,000 EUR

The financial forecast for payments relating to commitments is presented as follows:

Commitments		Payments				
		2009	2010	2011	2012	Subsequent years
Pre-2008 commitments still outstanding	1,900,000	1,900,000				
Appropriations 2008	5,280,000	2,680,000	2,000,000	1,250,000		
Appropriations 2009	5,200,000	620,000	1,680,000	1,250,000	680,000	
Total	12,380,000	5,200,000	3,680,000	2,500,000	680,000	

CHAPTER 35 - TECHNICAL SURVEYS, STUDIES & CONSULTATIONS

ITEM 3500 - Technical studies

Financial Figures (Differentiated appropriations):

Appropriations 2009		Appropriations 2008		Outturn 2007	
Commitments	Payments	Commitments	Payments	Commitments	Payments
300,000	200,000	500,000	400,000	149,995.00	127,207.66

Comments:

The appropriations are intended to cover the costs of specialised technical studies (technical studies, research and development, etc.).

Evaluation of appropriations:

The appropriations are estimated at: 300,000 EUR

Total :

300,000 EUR

The financial forecast of payments relating to commitments is presented as follows:

Commitments		Payments				
		2009	2010	2011	2012	Subsequent years
Pre-2008 commitments still outstanding	300,000	100,000				
Appropriations 2008	500,000	100,000	300,000	100,000		
Appropriations 2009	300,000		100,000	150,000	50,000	
Total	1,100,000	200,000	400,000	250,000	50,000	

CHAPTER 37 - TURKEY, CROATIA AND F.Y.R.O.M. PROJECT
ITEM 3700 - Multi-beneficiary program for Turkey, Croatia and F.Y.R.O.M.

Financial Figures (Differentiated appropriations):

Appropriations 2009		Appropriations 2008		Outturn 2007	
Commitments	Payments	Commitments	Payments	Commitments	Payments
400,000	200,000	175,000	175,000	400,000.00	286,339.73

Comments:

The creation of this item is justified by the participation of the Office in the *Multi-beneficiary program in favour of Turkey, Croatia and F.Y.R.O.M.* launched by the European Community. The appropriations will be awarded by the European Commission and are intended, as far as the Office is concerned, to promote the participation of the above said countries to work in the field of plant variety protection.

Evaluation of appropriations:

The appropriations are estimated at:

400,000 EUR

Total :

400,000 EUR

The financial forecast of payments relating to commitments is presented as follows:

Commitments		Payments				
		2009	2010	2011	2012	Subsequent years
Pre-2008 commitments still outstanding	pm					
Appropriations 2008	175,000	pm	pm			
Appropriations 2009	400,000	200,000	200,000			
Total	575,000	200,000	200,000			

4. ESTABLISHMENT PLAN

ESTABLISHMENT PLAN

SUPPLEMENTARY RECTIFYING BUDGET 2009

Category and grade	Posts 2009		Posts 2008	
	Officials	Temporary Agents	Officials	Temporary Agents
AD 16	-	-	-	-
AD 15	-	1	-	1
AD 14	-	-	-	-
AD 13	1	1	1	1
AD 12	1	-	1	-
AD 11	-	1	-	1
AD 10	1	1	-	1
AD 9	-	-	1	-
AD 8	-	-	-	-
AD 7	-	-	-	-
AD 6	-	1	-	1
AD 5	-	-	-	-
TOTAL	3	5	3	5
AST 11	-	-	-	-
AST 10	-	-	-	-
AST 9	4	2	4	2
AST 8	2	2	2	2
AST 7	2	4	2	4
AST 6	-	6	-	6
AST 5	-	5	-	5
AST 4	1	5	1	2
AST 3	-	3	-	3
AST 2	-	-	-	-
AST 1	-	2	-	2
TOTAL	9	29	9	26
TOTAL GENERAL	12	34	12	31